

Woodard, Marina (UTC)

From: Imad, Antoinette M -Toni <antoinette.imad@pse.com>
Sent: Wednesday, March 27, 2013 5:59 PM
To: Lykken, David (UTC)
Cc: Woodard, Marina (UTC); McGrath, Cheryl; Subsits, Joe (UTC); Gas Compliance -- mail --; Ritter, Dennis (UTC)
Subject: Update - RE: PSE Response | 2012 Natural Gas Standard Inspection Kittitas County
Attachments: 2012 Kittitas Audit- Notification to Municipal Officials process.pdf
Categories: Red Category

Dear Mr. Lykken,

In its response to the 2012 Kittitas County Inspection letter, PSE expressed its intent to develop a process for identifying emergency officials for municipalities within its service territory and communicating this process to Staff by March 30, 2013.

Attached is a flow chart describing this new process and notification templates customized for each of the municipalities and used in this process for sharing emergency contact information.

Please do not hesitate to contact me if any questions.

Best Regards,

Toni Imad

RECEIVED
MAR 27 2013
State of Washington
UTC
Pipeline Safety Program

From: Imad, Antoinette M -Toni
Sent: Friday, October 05, 2012 2:33 PM
To: 'Lykken, David (UTC)'
Cc: 'Woodard, Marina (UTC)'; McGrath, Cheryl; 'jsubsits@utc.wa.gov'; Gas Compliance -- mail --
Subject: PSE Response | 2012 Natural Gas Standard Inspection Kittitas County

Dear Mr. Lykken,

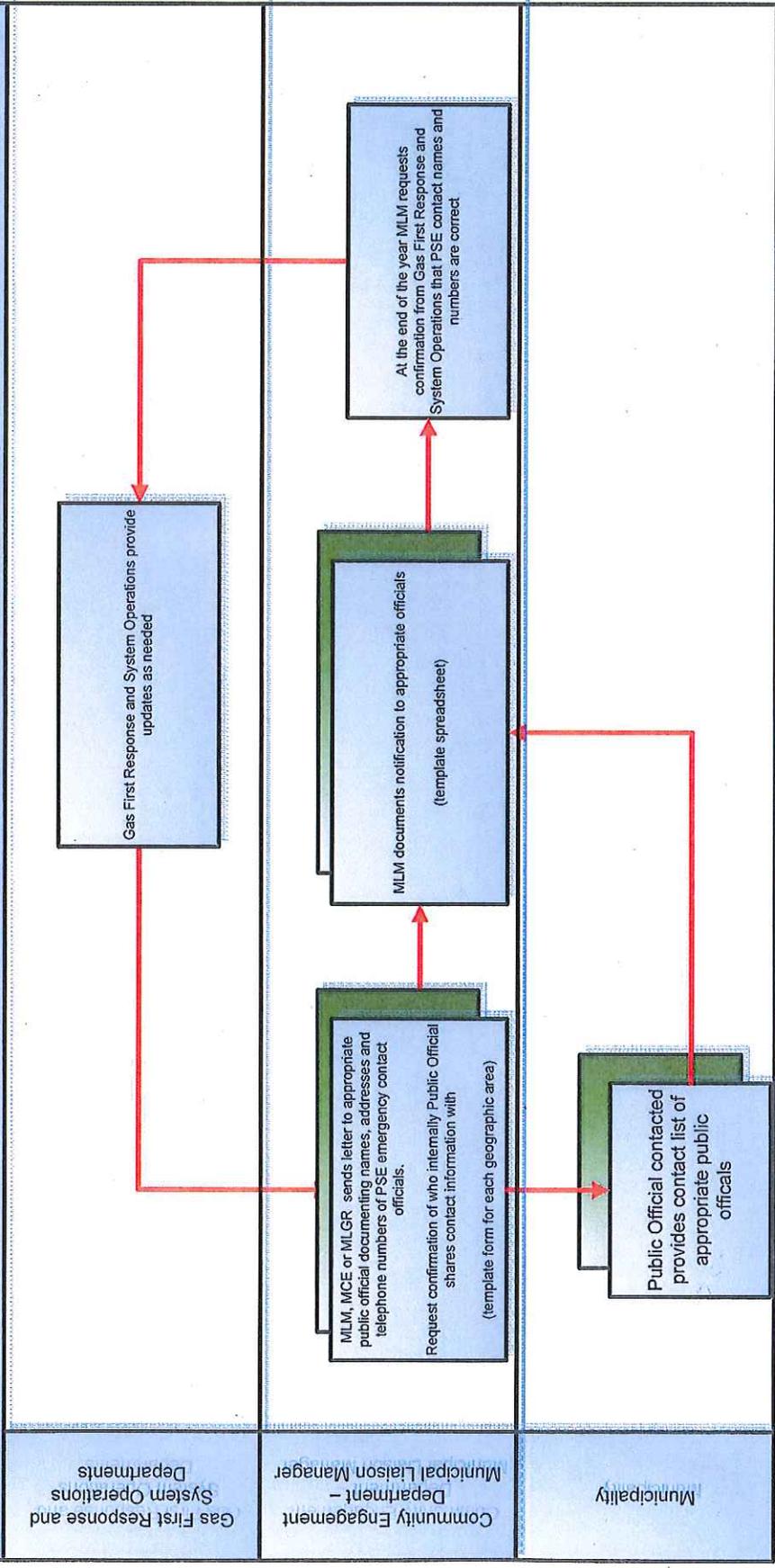
Pursuant to your request, PSE is hereby submitting a response to address findings noted in the 2012 Kittitas County inspection report dated September 6, 2012.

Best Regards,

Toni Imad

Antoinette Imad, P.E.
Consulting Engineer, Compliance
PUGET SOUND ENERGY
425-456-2970 tel
425-213-6219 cell
355 110th Ave NE EST-07W
Bellevue, WA 98004
www.PSE.com

WAC 480.93.200 Notification To Municipal Officials of Emergency PSE Officials



****Confidential****
*(For internal municipal and County
emergency agency and jurisdiction use only)
Emergency calls from the general public should go
to 888-225-5773*

**PUGET SOUND ENERGY
GAS EMERGENCY CONTACT INFORMATION**

***Call this number 24/7 to report gas
emergencies:***

24/7 Gas Emergencies

1-888-225-5573

*If PSE's Emergency Coordination Center ECC is activated for significant incidents,
information may be obtained by calling this number (not for reporting an emergency):*

PUGET SOUND ENERGY ECC

425-462-3500

*For specific information about a jurisdiction facility within Kittitas County, contact
with the following may be appropriate:*

For Kittitas County:

	<u>Office</u>	<u>Cell</u>
Brian Lenz Manager, Community Engagement	509-964-7950	509-607-6285

DRAFT TEMPLATE COVER EMAIL TO MUNICIPAL OFFICIAL

Dear "Public Official",

Puget Sound Energy (PSE), in conformance with Washington Administrative Code (WAC) section 480.93.200 (8) is required to:

".... file....with *appropriate officials of all municipalities* where gas pipelines companies have facilities, the names, addresses, and telephone numbers of the responsible officials of the gas pipeline company who may be contacted in the event of an emergency."

Unfortunately there is not a clear definition of "appropriate officials of all municipalities". It is PSE's belief that this definition could very well differ between each municipality based on each municipality's emergency response protocol. To ensure that PSE provides its emergency contact information to the appropriate officials within your municipality, we respectfully request that the city of Redmond distribute the enclosed document which incorporates the names, addresses, and telephone numbers of the responsible officials of Puget Sound Energy (PSE), who may be contacted in the event of an emergency in conformance with Washington Administrative Code (WAC) section 480.93.200 (8).

In order to properly document who has received the information within the City, we would appreciate the list of names of officials with whom the document was distributed to. It would be helpful to have the information for each official:

1. Name
2. Title

We would appreciate you providing the list of officials by March 29, 2013.

PSE appreciates your help in ensuring that we cooperatively work to keep our communities safe during emergencies that impact PSE facilities and customers

Sincerely,

PSE Name
Title